

Regulations Governing Correspondence Courses & Instruction through Alternative Technological Means

A. General Definitions

“Correspondence School” means a school, organization, or other entity, no matter how titled, that teaches nonresident students by mailing them lessons and exercises which, upon completion, are returned to the school for grading. The lessons or exercises may also be transmitted and graded through electronic means.

“Course” means presentation of an orderly sequence of material dealing with an individual subject area such as mathematics, English, etc.

“Home Bound Instruction” means the teaching of a child or children in the home as an alternative when the child is unable to attend school for a medically approved period of time.

“Instruction through Alternative Technological Means” means coursework provided electronically (typically through online or Internet access), and is primarily that instructional process referred to as a “virtual classroom” or “virtual instruction.”

B. Responsibilities

It is understood that any parent who chooses to educate their children at home through a correspondence course or virtual instruction is directly responsible for the educational progress of their child and the adequacy of instruction. Although the Charles City County Public Schools may recommend and approve a plan under which a child may pursue such instruction at home, the parent remains the responsible party for that all course required testing or evaluation is completed. This testing program or evaluation is a measure of educational adequacy and the determining factor in the decision regarding the continuation of any form of home instruction.

The approval of the Charles City County Public Schools does not guarantee that a school has a refund policy for uncompleted courses. The Charles City County Public Schools assumes no liability for damages or financial loss to parents using any course relating to home instruction.

C. Enrollment for Summer School Credit Recovery

When students are seeking enrollment in summer school through correspondence school or virtual instruction in order to recover failed course credit, an application must be properly completed and submitted.