



Policy: JEC-R

Section J: Students

SCHOOL ADMISSION AND DETERMINATION OF TUITION

Admission of Nonresident Students

Students who reside outside of the boundaries of Charles City County (nonresidents) may be enrolled in the Charles City County Public Schools on a space/program available basis as tuition paying students. Admission by tuition is for one year only and application must be made each year (annually) thereafter. Upon admission, a tuition student becomes a student of the Charles City County Public Schools and is therefore under control of the School Board. The parent/guardian must assume responsibility for transportation of the admitted nonresident student to and from the school site.

The student and parents/guardians must sign an agreement acknowledging that the student will comply with the rules and regulations that are applicable to students in the Charles City County Public Schools and that permission to attend the Charles City County Public Schools may be withdrawn in the event that the student fails to comply with such rules and regulations or if it is determined that such action is in the best interests of the school system.

Tuition

Tuition contracts must be executed by the student's parents or legal guardian. Tuition payments must be paid in two equal installments: the first payment is due by September 1st of the school year and the second payment is due by January 15th of the same school year. Tuition for a student entering the Charles City County Public Schools after the semester has started will be calculated based upon the number of school days remaining in the school year. The School Board will periodically review and adopt the annual tuition rates for elementary and secondary students.

Failure to pay the tuition when due will be grounds for withdrawing permission for the student to attend Charles City County Public Schools. There shall be no refund of tuition for any student who does not remain enrolled for the full period for which tuition was paid, regardless of the reason of the withdrawal of the student. Tuition will be reimbursed on a pro-rata basis for students for whom permission to attend the Charles City County Public Schools has been withdrawn by the school system.

Changes in Residency for Charles City County Public Schools Students

Students whose residence changes to a location outside of the Division after the start of the school year may complete that year in the Charles City County Public Schools on a tuition basis under the requirements applicable to non-resident students set forth above. The parent must assume responsibility for transportation.

Charles City High School students who are in the second semester of their junior year or who have completed their junior year whose residences change to a location outside of Charles City County and who have successfully completed two or more consecutive years in the high school immediately prior to the time of residence change may attend the 12th grade in Charles City High School on a tuition basis under the requirements applicable to non-resident students set forth above. The student/parent/guardian must assume responsibility for transportation.

Nonresident Employees' Children

Nonresident, full-time employees may request permission for their children to attend the Charles City County Public Schools on a tuition-free basis. The Superintendent, or designee, will make a determination on initial enrollment or continued enrollment, considering, but not limited to, the following factors:

- Space/program availability,
- The need for hiring additional staff,
- The cost of any needed additional services,
- The disciplinary record of the student.

If approved, the employee will be responsible for transportation of his/her children to and from school. Admission will be reviewed on a yearly basis or more frequently should conditions warrant an earlier review. The employee and child will be required to sign an agreement acknowledging that the student will comply with all of the rules and regulations applicable to students in the Charles City County Public Schools and that permission to attend the Charles City County Public Schools may be withdrawn in the event that the student fails to comply with such rules and regulations or if it is determined that such action is in the best interests of the school system. In such instances, Virginia High School League regulations govern the student's participation in interscholastic competition.

Adopted: September 15, 2015

Legal Refs: 8 CFR 214.2.

Code of Virginia, 1950, as amended, §§ 22.1-3, 22.1-5 and 22.1-287.02.

1999 Va. Op. Atty. Gen. 105

Cross References.: JEC School Admission
JECA Admission of Homeless Children