

PTA OFFICER NOMINATIONS 2016-2017

The PTA is currently seeking CCES teachers/parents to fill the open positions for the following officers for the 2016-2017 school year. If you are interested or would like to nominate someone you think would be a great candidate, please complete the form below and send it back to school with your child. All interested candidates should attend our PTA meeting April 21st, 2016. Please contact a current PTA officer with any questions you have about the offices and process. The deadline for submission is Friday, April 15th, 2016. All persons interested in running for position **MUST** be a paid member for the 2015-2016 school year.

President: Serves as principal executive officer of the organization. Supervises and coordinates activities of the organization. Presides and participates in all executive and membership meetings. This position must be filled by a parent.

Vice President: Acts as aide to the president and performs the president duties in the absence or inability of the president. Performs other delegated duties as assigned.

Secretary: Keeps the minutes of the proceedings of the membership and executive committee. Conducts delegated correspondence and performs other assigned duties.

Treasurer: Has charge and is responsible for all funds of the organization. Reports account balance at membership or monthly meetings. Performs delegated duties as assigned.

Name of interested/nominated candidate_____

Position interested in_____

Phone and e-mail_____

Special interests or talents to bring to the PTA_____

Please complete the above information, place in an envelope labeled PTA NOMINATING COMMITTEE and return to school with your child by Friday, April 15th.

Thank you,
The Nominating Committee